



कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

**Date-wise Action Points on Activities/Events to be
carried out during
the Special Services Fortnight by
ESIC Offices, Hospitals
and
Medical Institutions
(24.02.2023 to 10.03.2023)**





कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

24.02.2023

Activity/Event

**Seminar/ Awareness
Camps**

**Public Health
Awareness/Health
Talks/Basic Life
Support Education
Camps/Exhibitions**

Action Points

- Liaison with Employers Association/Trade Unions
- Identifying the areas/big employers to hold Awareness Camps/Health Talks
- Distribution of leaflets/fliers to the workers on ESI Scheme
- Presentation, Discussions, etc. on ESI Scheme
- Liaisoning with Media for Coverage
- Press Releases in local newspapers
- Report to be sent to IC(PR) alongwith good quality photographs

Offices / Hospitals / Med. Institutions

Hqrs., R.Os/S.R.Os

All ESIC MCHs, ESIC/ESIS
Hospitals and Dispensaries



कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

27.02.2023

Activity/Event

Joint Public Interface Program alongwith EPFO (Suvidha Samagam with Nidhi Apke Nikat 2.0)

Holding of Health Check-up camps

Action Points

- To tie-up with Local EPFO Office
- Branch Offices of ESIC to be involved as well
- Redressal of grievances on the spot to the maximum extent
- Press Releases in local newspapers
- Report to be sent to IC(PG)
- Separate report to be submitted to IC(PR) alongwith good quality photographs for publicity
- Liaison with Employers Association/Trade Unions
- Identifying the areas/big employers to hold Health Check-up Camps
- Distribution of medicines
- Liaisoning with Media for Coverage
- Press Releases in local newspapers
- Report to be sent to MC(MS)
- Report to be sent to IC(PR) alongwith good quality photographs

Offices / Hospitals / Med. Institutions

- All Regional Offices, Sub-Regional Offices, Branch Offices
- All ESIC MCHs and ESIC/ESIS Hospitals



कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

28.02.2023

Activity/Event

**Cleanliness Drive
in the areas/ colonies
having concentration of
dwellings of workers**

Action Points

- Identifying the area where Cleanliness Drive is to be carried out
- Pre-Cleanliness drive drive photography
- Post- Cleanliness drive photography
- Report to be sent to IC(General)
- Report to be sent to IC(PR) alongwith good quality photographs

Offices / Hospitals / Med. Institutions

All Regional Offices, Sub-Regional Offices, ESIC MCHs and ESIC Hospitals



कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

01.03.2023

Activity/Event

**Grievance Redressal Day
(Suvidha Samagam)**

Action Points

- Publicizing the timing and venue of holding of Suvidha Samagam with the help of Trade Unions/Employer's Association/Big Employers
- Branch Offices of ESIC to be involved as well
- Redressal of grievances on the spot to the maximum extent
- Press Releases in local newspapers
- Report to be sent to IC(PG)
- Separate report to be submitted to IC(PR) alongwith good quality photographs for publicity

Offices / Hospitals / Med. Institutions

- All Offices, ESIC MCHs, ESIC/Regional Offices, Sub-Regional SIS Hospitals, Dispensaries, Branch Offices

Director General will hold Suvidha Samagam at ESIC Hqrs. From 3.00 PM to 5.00 PM





कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

02.03.2023

Activity/Event

Clearance of Pending bills/ claims of Insured workers/dependants and channel partners (Tie-up Hospitals, Service Providers, etc.)

Action Points

- To Clear the oldest pending claims/bills first
- Reports related to Tie-up Hospitals, Labs, etc. to be sent MC(SST)
- Other Reports to be sent IC(General)

Offices / Hospitals / Med. Institutions

All Regional Offices, Sub-Regional Offices, ESIC MCHs and ESIC/ESIS Hospitals



कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

03.03.2023

Activity/Event

Special Health Screening
Camps in OPDs

Clearance of Pending
bills/claims of Insured
workers/ dependants and
channel partners (Tie-up
Hospitals, Service
Providers, etc.)

Action Points

- Holding of Special Health Screening Camps in OPDs
 - Distribution of medicines
 - Liaisoning with Media for Coverage
 - Press Releases in local newspapers
 - Report to be sent to MC(MS)
 - Report to be sent to IC(PR) alongwith good quality photographs
-
- To Clear the oldest pending claims/bills first
 - Reports related to Tie-up Hospitals, Labs, etc. to be sent MC(SST)
 - Other Reports to be sent IC(General)

Offices / Hospitals / Med. Institutions

All ESIC MCHs and ESIC/ESIS
Hospitals

All Regional Offices, Sub-
Regional Offices



कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

06.03.2023

Activity/Event

**Holding of Yoga, AYUSH
and Nutrition Camps
with special emphasis
on Millets**

Action Points

- Liaison with Employers Association/Trade Unions
- Identifying the areas/big employers to hold Yoga Camps
- Liaisoning with Media for Coverage
- Press Releases in local newspapers
- Report to be sent to MC(Ayush)
- Report to be sent to IC(PR) alongwith good quality photographs

Offices / Hospitals / Med. Institutions

All ESIC MCHs and ESIC/ESIS
Hospitals



कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

07.03.2023

Activity/Event

**Seminar/ Awareness
Camps**

**Clearance of Pending
bills/ claims of Insured
workers/ dependants and
Channel Partners (Tie-up
Hospitals, Service
Providers, etc.)**

Action Points

- Liaison with Employers Association/Trade Unions
- Identifying the areas/big employers to hold Awareness Camps/Health Talks
- Distribution of leaflets/fliers to the workers on ESI Scheme
- Presentation, Discussions, etc. on ESI Scheme
- Liaisoning with Media for Coverage
- Press Releases in local newspapers
- Report to be sent to IC(PR) alongwith good quality photographs

- To Clear the oldest pending claims/bills first
- Reports related to Tie-up Hospitals, Labs, etc. to be sent MC(SST)
- Other Reports to be sent IC(General)

Offices / Hospitals / Med. Institutions

All R.Os/S.R.Os

All ESIC MCHs/Hospitals



कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

09.03.2023

Activity/Event

**Public Health
Awareness/Health Talks/
Basic Life Support
Education
Camps/Exhibitions**

**Grievance
Redressal Day
(Suvidha Samagam)**

Action Points

- Liaison with Employers Association/Trade Unions
 - Identifying the areas/big employers to hold Awareness Camps/Health Talks
 - Distribution of leaflets/fliers to the workers on ESI Scheme
 - Presentation, Discussions, etc. on ESI Scheme
 - Liaisoning with Media for Coverage
 - Press Releases in local newspapers
 - Report to be sent to IC(PR) alongwith good quality photographs
-
- Publicizing the timing and venue of holding of Suvidha Samagam with the the help of Trade Unions/Employer's Association/ Big Employers
 - Branch Offices of ESIC to be involved as well
 - Redressal of grievances on the spot to the maximum extent
 - Press Releases in local newspapers
 - Report to be sent to IC(PG)
 - Separate report to be submitted to IC(PR) alongwith good quality photographs for publicity

Offices / Hospitals / Med. Institutions

All ESIC MCHs, ESIC/ESIS Hospitals and Dispensaries

All Regional Offices and Sub-Regional Offices , Branch Offices





कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

10.03.2023

Activity/Event

Special Drive on making all the equipment functional thereby reducing the referrals

Action Points

- Identifying and make all the equipment functional
- Start of in-house facilities/treatment/test
- Press Releases in local newspapers
- Report to be sent to MC(Procurement)
- Separate report to be submitted to IC(PR) alongwith good quality photographs for publicity

Offices / Hospitals / Med. Institutions

All ESIC MCHs and ESIC/ESIS Hospitals



कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

Thank You

